

Minutes

ALN Board of Directors Meeting

Monday, April 11, 2016, 4:00 p.m.

Julene calls meeting to order at 4:10

Introductions: Patience Frederkison (State Library), Tracy Swaim, Joyce B (Delta), Julene Brown (Skagway) Steve Rollins, (Anchorage) Shannon (Dillingham), Suzan Hahn (UAF) Karen Kresh (via audio)

A. Welcome to new member Karen Kresh!

B. Introduce self and “Best thing ALN has done”

1. Approval of January Minutes: Joyce moves to approve minutes as submitted, Steve seconds. No discussion. Motion passes.

2. Board Business

- a. **New Officers:** Steve will remain Treasurer. Shannon remains Secretary. President: Julene and Vice-President: Joyce respectfully declines. Not a mandatory seat. Joyce makes a motion to nominate Steve as Treasurer, Shannon as Secretary, Julene as President and hold the Vice-President slot for now. All terms are one year terms.
- b. **Nominating Committee:** Joyce will be working with Julene (the president and another member).
- c. **Meeting Schedule:** Quarterly meetings- Will fall on the second Monday of April, July, October, January.

4. **Treasurer’s Report:** Steve submitted a written report, in advance.

5. **Director’s Report** (Tracy submitted a written report)

- a. *Move Information:* Closing up office in Anchorage and getting on the ferry on Saturday. The week of April 18th Tracy will be traveling with limited communication. The week of the 25th he will be setting up his office in Port Angeles.
- b. *Activities:* Prepping State library laptops for AKA conference and shipping to conference and back to Juneau. AKLA classes;” Website in a Day” and Google, More than a Search Engine.” Working with Homer to try and set up “Great Reading Adventure”; Soldotna was able to set up a pilot.
- c. *Conferences:* a variety of conferences over the next three years.
- d. *Alaska Digital Library:* Going strong! More than a thousand checkouts a day. Kudos to Mary Jo Joiner, Laura Salisbury, Lacey Hemming, Rachel Nash, Christine Osiak, Tracy for their collection development efforts. Added Kake, Tenakee, Hollis

and soon Pedro Bay. Lost Moose Pass, Igiugig and Hoonah. Working with Overdrive with PR., weeding and collection analysis. In the future: an advisory committee or board for policies.

6. Programs

- a. *Alaska Digital Library* - Review and Future
- b. *OCLC GSA*- A number of appeals have gone through the OCLC process. Future: OCLC-GSA Only Membership fee? 18 libraries/SD are not ALN members. Discussion: should there be a fee? Tracy will look further into this.

7. Services

- a. *Technology - Review and Future*: Moving info from old website to aklib.net. Revamping all "HELP" pages. Future: Mailing list for staff communication, offer the ability to have a survey. Discussion with vendors about offering deals on website for members only, also a classified ad area for library members.
- b. *Fiscal Agency - Review and Future*: Starting to see an array of grants (interns, mini-grants, reimbursables, etc.). Looking into more use of Bill Pay through Credit Union1. Role of fiscal agent will continue to grow; what are our responsibilities as this agent? Steve has issues with electronic deposits that aren't named, and is unsure for what grant.

8. Priorities for FY17

- a. More how to instructions on website, continued V-team and group management, procurement assistance (a need for help in finding assistance, or searching for better prices), grant awareness and fiscal agency (looking to other places besides the state library to fund databases, etc). SLED statistics: Tracy has offered to take over this duty. He will be doing some analysis along the way; which ones are getting the action and are being used or not being utilized. This way we will get the best value for what we are paying for.

Discussion on which SLED data bases will be discontinued if OWL funding is not restored, the databases that have not been used as much will be cut. Autorepair, Mango, Brain Pop, Teen Health and Wellness were discussed.

9. Adjourn: *Karen makes a motion to adjourn the meeting at 5:08 p.m. Joyce seconds. All in favor, motion passes.*