

Agenda

ALN Board Meeting

Monday, January 8, 2018 at 4:00 PM

A. Intro and Roll Call: *Called to order at 4:06 p.m.*

Present: Tracy, Stephen, Robert, Karen, Shannon, Patience

B. Changes or Additions: Karen: *Under Item C add approval of the December 18th minutes.*

C. Approval of Minutes for October 9 and December 18, 2017 meetings: *Robert moves to approve and Stephen seconds. Minutes approved.*

D. Treasurer's Report: (Steve submitted a written report):

- *December was a fairly slow month for fiscal activities for ALN. The main source of revenues (\$22,344) was for the Digital Archives grant while the major expense (\$4215.45) was for the State Library's reimbursements from the Library Projects and Publicity Account.*
- *No questions.*

E. Brief Director's Report (Additional Information):

- *Tracy is now in Juneau, and is working on a desk manual with procedures and timeline to turn over to the new ALN Director.*
- *Highlights: book "Steam Laundry" (Alaska Historical poetry) Center of the Book will sponsor this and offer unlimited access during the month of February on ListenAlaska*
- *ALN now has a debit/Master Card. Took about a month to get it activated, but it is working now. Can use online, and does not have a person's name on it.*

F. Nominating Committee report and slate approval: *Julene was working with this. We will table this until our next meeting.*

G. Bylaws Committee report and Reorganization discussion: *Steve submitted a word document that has amended and restated bylaws of the Alaska Library Network.*

- *Article V, Section 5.08: Office of Treasurer would be deleted. "The Treasurer shall serve as the financial review officer and the chair of the Audit Committee."*
- *An audit committee would be created Article VI, Section 6.04. Audit Committee was created so "The Treasurer is the financial review officer and chair of the Audit Committee."*
- *Article VII Executive Director "The Corporation shall have an Executive Director who shall be hired by the Board of Directors. The executive Director shall be the principal*

administrative officer and Chief Financial Officer of the Corporation who shall supervise and manage all of the business and affairs of the Corporation, subject to the control of the Board of Directors.

- *Section 4.04 Ex-Officio, Non-Voting Member. “The Executive Director and Associate (addition) Director of ALN shall serve as an ex-officio, non-voting advisor to the Board.”*
- *Robert moves to accept the Bylaws as submitted with the revisions of switching Articles 6 and 7 and with the addition of adding “and Associate Director” to Section 4.04. Steven seconds, motion passes.*

H. Hiring Process Update:

- *Steven needs to post the job and publicized for 30 days.*
- *Shouldn't take too long to get out there.*
- *One person has expressed interest and asked questions.*
- *Will be set up on the UAA website, because this position is a UAA employee.*

I. Alaska Digital Library pricing approval (Additional Information):

- *Pricing will remain the same as it was last year. There was a 5% increase last year, but none this year. Do we need approval for this? Discussion.*
- *Robert moves that we approve the pricing approval as stated, Steve seconds. Motion passes to keep it the same as last year.*

J. AkLA Face-to-Face meeting and General Membership meeting (Additional Information):

- *Thursday, March 8th (listed as 8-5)*
- *Go through our Strategic Plan, and decide what we want to be doing.*
- *Lunch: Pangea Lounge is about two blocks away.*
- *Sunday of AkLA is our General Membership meeting (Daylight savings time change).*
- *Question about quorum of 20 libraries, which was incorrect.*

K. Phone number and Address (Additional Information):

- *Will needed to be changed in February. About \$600 per year.*
- *Discussion about using a UAA number for the future.*

L. Adjourn Meeting at 4:54 p.m.